

Credentialing of Intentional Interim Ministers
Statement of Purpose and Process
LCMS Interim Ministry Conference

Purpose

The purpose of credentialing Intentional Interim Ministers is to establish and maintain a roster of specifically trained and experienced LCMS ministers for transitional ministry to serve congregations that are seeking such service under the guidance of and recommendation of their District Presidents. Further, the purpose of credentialing is to accommodate the specific guidelines as approved by the LCMS Council of Presidents in action taken by the Council on April 9, 2000.

Process

Each applicant for credentialing should have familiarized himself with the document: *Guidelines for the Training and Credentialing of Intentional Interim Ministers in the Lutheran Church-Missouri Synod*. This document, as well as an application for credentialing, is available from the LCMS Interim Ministry Conference at info@InterimMinistryLCMS.org.

Requirements for *initial credentialing* include the following:

- A completed request for initial credentialing on the form supplied by the Credentialing Committee
- Recommendation of the District President in whose District the applicant currently holds membership
- A minimum of ten years of pastoral service with LCMS congregations
- Completion of a Basic Education training course under the aegis of an approved training provider as identified in the Guidelines document, and submission of a copy of the certificate awarded at completion of the course
- Completion of at least one intentional interim ministry assignment
- Copy of check, acknowledgement of payment, or payment of the \$70 annual interim dues. The check is to be made payable to “LCMS Interim Ministry Conference”
- A non-refundable \$50 application fee must accompany the application. The check is to be made payable to “LCMS Interim Ministry Conference”

Upon approval, a Certificate of Approval will be issued by the Credentialing Committee.

Requirements for *ongoing credentialing (renewal)* include the following:

- Continuing, full and current dues paid to the LCMS Interim Ministry Conference
- Attendance at a minimum of one annual meeting of the LCMS Interim Ministry Conference every three years
- A completed request for ongoing credentialing (renewal) on the form supplied by the Credentialing Committee
- Identification of at least two completed or current interim assignments in the past three years
- Documentation of the CEUs earned (a minimum of three CEUs are to be earned triennially)
- Copy of the current Certificate of Approval issued by the Credentialing Committee
- A non-refundable \$50 application fee must accompany the application. The check is to be payable to “LCMS Interim Ministry Conference”

Requirement for Interim Ministry Specialist

Those requesting to be credentialed not only as an Intentional Interim Minister, but as an Interim Ministry Specialist are required to submit proof of having completed 30 hours of continuing education in their area(s) of specialty and having served a congregation which had a need for that specialty.

**LCMS Interim Ministry Conference
Credentialing of Intentional Interim Pastors
Request for Initial Credentialing**

Level of Service Status for which you are applying:

___A. Intentional Interim Minister; ___B. Interim Ministry Specialist

Name _____ Birth Date _____

Street Address _____

City _____ State _____ Zip _____

Phone (Home) (____) _____ Cell (____) _____

E-Mail Address _____

District Membership _____

List the most recent non-interim pastoral experience:

<u>Congregation</u>	<u>City & State</u>	<u>District</u>	<u>Date</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

List any Intentional Interim pastoral experience:

<u>Congregation</u>	<u>City & State</u>	<u>District</u>	<u>Date</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Credentialing qualifies you to be on the IMC Registry. It is an online database where your name, interim training and experience are available, confidentially, to all District Presidents.

Signature of Applicant _____ Date _____

Checklist of Documentation to Include With Your Application

(Keep this checklist and copies of everything you send)

- _____ Application form
- _____ Copy of the Basic Education certificate
- _____ Letter of recommendation from the District President
- _____ \$50 application fee payable to: LCMS Interim Ministry Conference
- _____ Copy of check, receipt, or payment of \$70 annual dues.
If not current for this year include your payment with this application.
Make check payable to: LCMS Interim Ministry Conference
The credentialing application fee and annual dues can be paid with one check

Mail to: LCMS Interim Ministry Conference
c/o Rev. Rick Foss
12046 Maryland Manor Dr.
Maryland Heights, MO 63043

Pastor Rick can be contacted at: 314-750-2394

Credentialing Committee Members
Rev. Rick Foss, (Convener, Board member)
Rev. Dan May (President, Indiana District, Appointed to the IMC Board)
Rev. Bob Fickenscher (Interim Minister appointed to the credentialing committee)

Revised: July, 2018